

Broadview Parent Council

December 11, 2018 – Meeting Minutes

1. Welcome, approval of agenda, approval of last month's minutes

2. School Update

Principal/Vice-Principal

- Frequency of psychology services for Broadview has been increased to once per week from former bi-weekly approach to assist with a range of psychological services for students (e.g. psycho-educational assessments for students with complex learning profiles, mental health support).
- Working on securing decision/plans for classroom allocations for next year in the event of increased enrollment - currently at 1090 students, with no vacant classrooms and no more space for portables.
- Teachers are scoping/costing a new collaborative art project for future proposal to Council, with emphasis on kindness, inclusiveness and community: "Broadview's Got H'Art" (each student to paint a canvas).
- Chromebooks supplied by Council have arrived and are in circulation. New technology provided by Council will henceforth be labeled as such to facilitate tracking and to recognize Council contribution
- Leveled readers purchased by the school have been received in part. Remainder are on back-order, with no ETA at this time.
- Math - New funding to facilitate teacher participation in collaborative inquiry/assessment of math instructional strategies. Piloting "MathUp" software in grades five and six.

Teacher

- WITS Initiative (Walk away, Ignore, Talk it out, Seek help) and promotion underway and proving successful. Assemblies held with students, including with older students to recruit four student WITS ambassadors – identifiable at recess by yellow pinnies - to support/empower younger students to use WITS at recess.
- Clubs and activities well underway (e.g. gr 3 & 4 recorder club, junior robotics, intermediate puppetry troupe at York Street Public School the week of December 17, grade two art rotation, Kinders had a visit from Little Ray's).
- Upcoming holiday concerts:
 - Grade 8 concert and jazz band December 13
 - Primary sing-along week of December 17
 - Grade 1 concert December 18
 - Kindergarten concert and open house December 18
- December 18 several teachers participating in Ozobot coding workshop, with a view to student participation in the new year (possible teacher-run student workshops or Ozobot club)

3. Ottawa Carleton Assembly of School Council (OCASC) Update

- Two consultations underway
 - *Building Brighter Futures at the OCDSB* – seeking input by December 12 for OCDSB's four year strategic plan. Students in grades seven through twelve also invited to participate in consultation.
 - *Provincial consultation* – seeking input by December 15 via survey or open submission format.
 - OCASC representative for Broadview School Council (Donna) is also our representative on the OCDSB's Special Education Advisory Committee (SEAC) and can help answer questions on special education matters.

4. Chair Update

- School Council update emails to be sent weekly through administration staff. Council members who wish to have information included in these emails should contact Co-Chair, Michelle Milne.
- New “ask the Principal” feature to be implement at at Council meetings. Email Michelle Milne between meetings if you would like to hear from the Principal on a particular topic.
- Broadview School Council Constitution is outdated and in need of updating (e.g. include a mechanism for online voting, define quorum in an online context). Explore existing model constitutions to build from.
- Proposed new process for votes in between meetings (e.g. Survey Monkey) – Committees/members anticipating the need for a vote between meetings will announce at a Council meeting their intent to do so and collect the contact information of those present to serve as the distribution list/intended audience for said survey/vote.

5. Treasurer Update

- No update. More to come in January.

6. Yard Renewal Update and Discussion

- Board contact has moved on. Efforts underway to bring new contact up to speed and obtain information re. options and costs. This, combined with teacher input regarding their vision/needs for outdoor project(s), will inform a presentation to Council and staff, with a view to setting out a structured three-year plan. * Teacher rep(s) from Council to seek input on staff vision and report back.
- Decisions will be required around how much will be funded by Council versus seeking other means of funding (e.g. business sponsorship).
- Targeting a finalized three-year plan by end of 2018-19 school year, with submission to the Board in early September.

7. Budget and Calendar for 2018-19, including vote

- Total 2018-19 budget: \$98,000 (**VOTED ON AND APPROVED**)
 - \$66,000 fundraised last year
 - October meeting approved spend of \$36,200 for specific items
 - \$35,000 set aside for major yard project this year
 - \$26,800 to be divided among Divisions (voted on favourably at this meeting).

Specifically:

Division	# of Students (1,080)	% of total	Proposed Allocation
Kinder	157	15%	\$ 5,000 (18%)
Primary (1-3)	307	28%	\$ 7,400 (27%)
Junior (4-6)	276	26%	\$6,100 (22%)
Int. (7-8)	340	31%	\$9,000 (33%)
TOTAL			\$27,400 (+2%)

- Projected activities/expenses by Committee include:
 - **Arts:** Rhythm Room; Bavia Arts; Art Supplies; Musical Instruments
 - **Healthy Active Living (HAL):** Garden Towers; Yoga; Luv2Groove; Curling; Rhythm Works drum; Stranger Danger
 - **Science:** Science module kits (replaces Science in the Schools); Robots; University of Ottawa Maker Lab (coding); Reptiles Rock (discussion around looking at ways to expand science activities next year – e.g. UofO Maker Lab could inspire/influence future programs)

- Year over year expenses by committee:

	2016/17	2017/18	2018/19 (APPROVED)
Arts	\$9,628	\$7,000.00	\$9,066
HAL	\$7,200	\$7,000.00	\$11,760
Science	\$9,634	\$7,000.00	\$6,075
TOTAL	\$26,462	\$21,000	\$26,900

**N.B. Agreement that some movement/activity changes within committees is acceptable within the funding allotments provided (i.e. one activity replaces another), plus acknowledgement that new request/activities may be revisited and considered later in the year as circumstances change*

- **Agreed upon** process for budget and calendar next year:
 - June 2019: Teacher Wish Lists for next year (deemed critical to facilitate productive first meeting in Sept 2019)
 - Sept 2019: First Council meeting will include welcome, elections, and brainstorming workshop with committee heads, new and old members, teachers (planning to account for student population breakdown and will incorporate new ideas building from June 2019 wish list)
 - Oct 2019: Vote on final budget based on proposals received from committees
 - Nov 2019: Post final calendar of council activities for teachers

8. Open Floor

- Community Engagement Committee: Thank you for strong support (e.g. Scare Hunger, Snow Suit Drive) and for fostering student engagement. Reminder of Holiday Hamper collection week of December 10.
- Principal: Thank you to Council for setting aside \$2,000 for Broadview School Community. Portion of funding has already been put to use, purchasing key items for some of our own students/families (running shoes, gift cards).
- Next meeting January 8, 2019.

Happy Holidays!