



Broadview PS School Council Meeting Minutes of November 10, 2020

In Attendance:

Administration (4): Julie Derbyshire, Principal / Allison Hunter, Vice-Principal / Brad Sokalski, Vice-Principal / Suzanne Crooks, Office Administrator

Teaching Staff (6): Josee Desjardins, Intermediate Representative / Denis Lachapelle & Alina Orlea, Junior Reps. / Natalie Frank, Primary Rep. / Geoff Cayen / Joey Persaud, Kindergarten & Non-Teacher Educational Staff Rep.

Community Rep (1): John Preston

Chairs (2): Melissa Shaughnessy, Melanie Meeking

Parent Attendees: (17)

1. Welcome and Principal/VP Update (Lead: Chair, Principal)

a) Welcome / No changes to agenda

b) Principal Update

- **Limited use of equipment to begin**, with safety protocols
- **Gym will be reopened**, split into two sides with scheduled use
- **Progress reports** available via online portal on November 20
- **Parent/educator interviews will occur on Nov 26**. Number of hours are limited (2.5 hrs in evening to do all interviews). Availability will be limited
- **Student Council** – working on spirit days and events for students, including equity messaging for announcements
- **Virtual School and In-Person Learning**: Seeing an increase in demand for in-person school. Not all requests are possible. Staffing, spacing, class sizes means there is limited flexibility to welcome students back in person at this time. Requirement to respect class caps (e.g. primary cap 20), with emphasis on spacing/distancing
- **Grad wear** going out to students soon
- **Mosaic project**: Exploring options for legacy piece with community member. More to come
- **Remembrance Day Ceremony** will involve full school wreath-laying, physically distanced, live, plus virtual OCDSB presentation at 10:35 (students from all parts of district, including Broadview student playing trumpet)

Purchase Requests in– greater specificity now available re. costs

- **RAZ Kids**. Online reading program – 17 classroom subscriptions (JK-4 or any students not at grade level or on request), \$1762
- **Je lis, Je lis**. Online French reading (JK to gr 4/5 or not yet reading at grade level), \$2378.92
- **Turbo Sound Speaker System** purchased, \$1568.43
- **Library**: \$4000 in approved funds for library, ordering has begun in keeping with themes identified at previous meeting (equity, diversity, inclusion)
- **York St. School**, \$2000

School Climate/Bullying

- **Bullying awareness and prevention week** starts Sunday Nov 15 (students, staff, parents)



- **Code of Conduct** to help make school grounds a safe, positive place for learning and growing – this is the basis for positive student behaviour and accountability
- Restorative rather than punitive approach so that students learn from experience and accept responsibility
- Ministry of Education – shared definition of bullying. Use definition carefully to assess bullying vs. isolated incident. Different forms of bullying - physical, verbal, social, electronic.
- **Have been seeing some incidents recently.** Lots of ongoing efforts to keep bullying at bay (e.g. presentations, character messaging, PAW awards, WITS program, pink shirt day, ongoing addressing of bullying, parent communications, integrate into classrooms/day-to-day with books/conversations/addressing conflicts)
- **Bullying Prevention and Intervention Plan** developed in the fall. **Looking for parent involvement.** Not a big time commitment, about 30 mins, 4 times per year. Will do a callout in parent communications.
- Principals develop a protocol for reporting incidents of bullying. This was reviewed with staff today. There is a duty to report to bullying
 - Incident on Friday night, off school property in the community, gr 7/8 fighting and being encouraged by others to fight. Fighting was taken off school property – alerted by Notre Dame – reached out to Ottawa Police and Community Resource officers to address issue and enforce positive school climate

2. Division/Teacher Updates (Lead: Teaching Staff)

Teacher	Grade/ Division/Club	News
Josée Desjardins	8 (and 7)	Xello – Questionnaire for students, supported by Angie Lennox-Hourd. Suggests careers Click on career, they can see more info. Can help students chose elective high school courses.
Angie Lennox-Hourd	Intermediate students	<ul style="list-style-type: none"> • Rideauwood Sessions: Rideauwood has been an OCDSB partner for many years now, offering sessions for intermediate students on topics such as stress relief, screen time and substance issues. They will be facilitating virtual sessions this year, on November 16, 17 and 23. The grade 7s will participate in a presentation on building healthy relationships with technology and our grade 8s will be focusing on peer pressure and substance use/abuse. • Mathify will be presenting to our grade 6- 8 classes to showcase the various features on this free resource, including 1:1 tutoring with Ontario Certified Teachers. For more info, please visit https://www.tvomathify.com/students



Angie Lennox-Hourd	Intermediate	The intermediates participated in a virtual Halloween costume contest on October 30. Each class nominated a finalist who presented their costume during the virtual google meet. It was tons of fun to get a glimpse into each class and see the energy and excitement. The winners of the contest were 1st place Howard as Itachi, 2nd place Ryder as a Fallen Soldier and 3rd place Abby as Puss N Boots. Congratulations!
Jen Mason Porter/ Heather Holmes	Student Council / Social Justice League	<p>Council members have been busy planning upcoming Spirit Days for each month of Term 1 including a Halloween Door Decor contest. Admin. Judges decided on winners from each division and homeroom names have been entered into a draw for a "Class prize" for each division at the end of the term.</p> <p>Next Spirit Days: Nov.27 (Cool Hat/Hair Day); Dec.18 (PJs/Holiday Sweater Day); Jan.29 (Dress as Your Favourite Character Day)</p> <p>Council is currently forming committees to plan upcoming events/campaigns:</p> <p>A. 2SLGBTQ+ and allies (Announcements, pronouns, posters, etc)</p> <p>B. Fundraising - potential fundraising ideas (e.g. sell masks with a school logo). Funds used to support a local cause</p> <p>C. Committee to help build school community (e.g.Spirit Days, fun days, events)</p> <p>D. Group who is setting up a Suggestion Box for Student Council</p>
Angie Lennox-Hourd	School wide	<p>Looking for family and mental health supports in the community?</p> <ul style="list-style-type: none"> • Kids Help Phone • Youth Services Bureau • Parents' Lifelines of Eastern Ontario • Family Services Ottawa • Rideauwood Addiction and Family Services
Natalie	Primary Junior and Intermediate Recess Zone Rotation	Every two weeks, classes rotate to a new play zone for recess.



Natalie	Primary Remembrance Day	<p><i>Our team has created a Primary Remembrance Day Ceremony using Slides. Mme Angela (librarian) is reading "A Poppy is to Remember" on one slides and other teachers have shared some age appropriate poems, along with some of the art students have created for this moment. We will also be watching the live feed of the laying of the wreaths along with the virtual OCDSB celebration.</i></p>
Alina Orlea	Junior Division	<p>Remembrance Day Guest Speaker: Major Perron, First infantry woman in Canadian Army. We have been very lucky to have Major Perron as our guest speaker this week. Major Perron talked about all the lessons she learned during the Yugoslavian War that she participated in. She also responded to the questions asked by the Junior students.</p>
Joey & Jessica	Kinder	<p>In kindergarten, we have had a few different special guests (virtually or outdoors) join us to help support our students inquiries and interests. For example, one of the classes was interested in learning about building houses, and they had an architect come in to answer their questions, there was also a babysitter from the community who was from Mexico who taught the children about the Day of the Dead.</p> <p>All of our kindergarten classes have been having monthly ongoing presentations with Kareena Butler, our board's elementary Indigenous Education teacher. Last session, she read the book Sometimes I Feel Like a Fox, and she taught us why and how we can show respect to our brothers and sisters, the animals. She also taught us how to say names of the animals in Ojibwe, and some other vocabulary words.</p> <p>We are interested in creating a document of contacts of people from various professions, cultures, and expertises from the community who would be willing to do virtual presentations for our classes to help support an interest, or inquiry, so at some point we would like to maybe reach out to the parent community to get some contacts.</p>
All Staff	THANK YOU	<p>Thank you for the specialty coffees, teas and treats. We greatly appreciate this kind and thoughtful gesture. It definitely warmed us up on such a cold day.</p>



	RAZ Kids and Je lis, je lis	RAZ Kids is ready to go. We are waiting on Je lis, je lis to set up our classes.
	Student collaboration	Some classes throughout the school have been engaging in collaborative work with their peers. For this to take place teachers take into consideration class readiness as they need to be able to keep a safe distance and wear PPE at all times.

3. Ottawa-Carleton Assembly of School Councils (OCASC) Update

(Lead: OCASC Rep., Susana Matos)

- Last meeting about a month ago.
- Virtual school and school council funds – no requirement to share funds, but council can choose to provide funds to virtual schools
- We have approx. 136 Broadview students in virtual schools
- IEP issues in some schools – schools to report back if issues
- After school clubs (community use of schools not allowed). Discussion at Parent Involvement Committee (PIC) to see how school grounds can be used. Some schools doing scientist in the schools online and it is working well
- Public Health communications are not always resonating, sometimes a peer-centered approach can help ensure messaging is heard
- Special gatherings put on by OCASC. Anyone can attend (e.g. fundraising and outdoor classrooms). Link is on OCASC website. Other gatherings coming up in future

*Note from Broadview School Council: The Broadview Parents Facebook page is not a moderated FB page – no school council affiliation

4. Election of parent representatives (Lead: Chairs)

a) Placeholder for elections at next meeting (some volunteers not online today). Specifically, OCASC Co-Rep and Divisional Rep(s).

5. Budget (Lead: Treasurer, Krista Waugh)

- In the past, funds raised in the previous year have been spent in current year. *Should be that funds raised in current year are spent in current year. We have a healthy amount to carry forward for future projects
- **End of last year: balance of \$135,000.** Have spent some already (as per principal update, above in agenda item 1B)
- Library - \$4k PLUS \$1780 from last year
- Gr 8 grad - \$2k
- Online reading ~\$4k
- Broadview cares - \$4k (2k broadview, 2k York St. sister school)
- Staff appreciation - \$480 to date for coffee cart (of \$1000 budget)
- Yard improvement - \$57K for yard
- Teacher allocation – TBD
- Portable speaker - \$1568
- **Left with \$59K** - could be allocated to different activities this year or carried to next year

6. Yard (Lead: Vicky Marrack)



- New trees: The City has approved two city trees on city property near Broadview's front door
- 7 other trees on the yard – chosen by city tree specialist
- Please encourage kids to leave the new trees alone!

7. Broadview Cares/Community Engagement (Lead: Ariel Burns, with support from Principal/others)

- Previously, Broadview Cares pot had about \$4k (split between Broadview and York St, with transparency clause on all fundraising communications)
- Moving forward, not asking for a designated amount. Rather, opting for a "sign up", so that the school can identify its needs. Broadview parents can sign up to fulfill these needs (and can support Broadview students in this way as well)
- York St. is a very small school – other schools may also have needs. Principal, Mme. D., to reach out to other schools to assess needs
- True "twinning" with a school means not imposing on the school but listening to their needs. Sometimes we have students in programming at Broadview with sibling at another school. Could we offer shared/twinning experiences - workshops, shovels, etc.
- We still have \$1100 carried over from last year for Broadview families
- Natalie Frank – working to partner with class at York St., many classes at Broadview who want to connect (e.g. shared science fair), parent presentations and shared discussions afterward

8. School Expenditures (Lead: Principal, VP Hunter, Vicky Marrack)

- **Requested by staff: virtual workshops** – one per homeroom or combined with another class
- **Bullying prevention/ intervention** virtual workshop (30 mins) – approx. \$400 – Michael the Magician – focus on personal experience – use of perseverance and WITS
- **Workshop for parents:** for example, bullying intervention and prevention, use of technology, learning disabilities
- **Funds for teachers or ECEs (\$100)** – lots of extra expenditures this year due to COVID
- **DPA equipment and other outdoor expenses:** Seating for outdoor class in kinder yard near chalk board; save the tree in primary yard with sitting area; natural play mound with slide and climbing feature (should be done this summer). **NOTE: Quotes are expected to go up.** Anticipating 30% more than previous quotes. \$60K was original quote – extra funds to ensure no stalling would be key.
- Exploring ideas for seating and other outdoor play options with Principal

9. Teacher Appreciation and Fundraising (Lead: Sheena Sumarah)

a) Teacher appreciation

- Teacher appreciation coffee cart and store-bought treats (for COVID safety) was a big success. Parent sign-up sheet for treats filled up very fast. Coffee cart went well
- Rate of \$425+tax for coffee cart was a pilot rate. Based on volume observed during roll-out, would increase to \$565 taxes in. moving forward. Can go to -10 degrees with machines, etc.
- Donated baked goods was easy to coordinate and implement
- Suggest pausing coffee cart and revisit as a potential way to cap off the year
- Agreement that Sheena will come in with donated coffee/baked goods on a monthly basis



b) Fundraising this year

- Any fundraising this year would involve heavy reliance on online. Options:
 - Equator coffee fundraising program – deliver to the school
 - Wreaths - 12" and 18", plus planters. Driver unloads mass shipment at one location and person on our end directs. \$7-\$12 profit on each item
 - 50/50 online – could be complicated, wouldn't be ready until 2021
 - Plants/bulbs/etc.
 - FlipGive – ongoing

10. Votes (All)

a) Teacher Funds <ul style="list-style-type: none"> • \$6900 	b) Bullying Prevention plus parent workshop <ul style="list-style-type: none"> • \$400 anti-bullying • Parent workshop exact amounts tbd 	c) In-school Virtual Workshops (in general, staff to propose workshops) <ul style="list-style-type: none"> • Exact amounts tbd
d) Yard <ul style="list-style-type: none"> • \$64,404 	d) **Placeholder for Future Vote on DPA costs**	
<u>VOTE: All items approved (no objections)</u>		

11. Open Floor (All)

- **Role of division reps this year given pandemic.** Principal meets with teacher division leads once per month – important that all divisions end up having access to something similar. Principal will compile wish lists based on monthly discussions with teacher division reps, then present those to divisional parent leads to bring to Council
- **Broadview Swag.** Broadview gear has never been a fundraising initiative. Focus is on school spirit and getting items in the hands of kids and families. New supplier coming soon with lower, more accessible prices. Toques, beanies, mugs, etc. Items will be available in time for the holidays. (E.g. sweatshirts up to \$20 less expensive)
- **Fundraising.** Consider focusing this year's limited fundraising efforts on funding workshops
- This year **Broadview has 41 homeroom classes; York St. has 6**

Meeting adjourned, 8:26 p.m. / Next meeting: Tuesday, December 8, 2020

**Broadview School Council is a group of volunteers who work to complement and enrich the educational experience of Broadview students. Volunteering and attending council meetings are great ways to be informed and to shape the direction of the school for our kids.*